



Hampton Township

Regular Board Meeting Minutes

April 19, 2022 7:00pm

Supervisor	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Deputy Treasurer	Angie Niebur
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Others in attendance were Deputy Leko. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- Deputy Leko stated that nothing is really going on. Catalytic theft is not still happening at the Park and Ride in Hampton. Dakota County is thinking about a grant thing and giving out stickers to put on catalytic converters. Mail theft is not happening in Hampton Township either.

ROAD REPORT- Otte Excavating

- 2021 Bridge Safety Inspection ~ Bridge R0312 – Fischer Avenue – Jason Otte will send a copy of this when it is completed.
- 2022 Chloride ~ Week prior to Memorial Day – need confirm date with Rob Miller (rob@qualitypropanemn.com) – Molly Weber will email Rob Miller to put us on the chloride schedule for the week of May 30th.
- 2022 Chloride Form Review and Approval – form approved. Price will remain the same as 2021.
- New Contract – old one expired April 15, 2022 – Jason presented 2 signed copies of their contract to expire April 15, 2023. Chair Jim Sipe and Clerk Molly Weber signed both-one copy for our records, one copy to Otte Excavating.
- There were a few calls on pot holes that Jason Otte is working on. They will need spot gravel there now to get through summer. The sign on Hogan and 220th has been taken care of.

PLANNING COMMISSION SYNOPSIS

Nothing to discuss. Meeting cancelled due to no business.

OLD BUSINESS

- **Township Hall discussion** – Angie Niebur presented a revised town hall plan. We need to check with Mark Ceminsky to see if we can remove the window from the small conference room. Angie will request an estimated price for the town hall from Mark May. Jim Sipe will let Gerster know he can farm again since this project would not start until fall if it does happen.
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue – anything more to report on this?** – we were 1st to respond to this. Douglas Township has not responded to Jacob yet. The project will be about \$20,000. without the right of way purchase for Douglas and us. They need more right of way for the project so us and Douglas would need to purchase it from our landowners. Ryan Sunquist will advocate for us.
- **Question about Resolution to sign for spending ARP \$ - Table until May.** Jim Sipe will review this.
- **VRWJPO email about Model Ordinance and Local Updates – Add to Old Business for March – Jim Sipe to do** – Jim Sipe is working with Troy Gilchirst on this. The question is how to satisfy both Watershed Districts within our Ordinance Manual.

NEW BUSINESS

- **Oath of Office** ~ Dan Peine's was administered for a 3 year term as Supervisor ~ FYI
- **AG Preserve** ~ Nick and Lori Stein only ones this year - waiting for them to contact me to get forms approved by Board of Supervisors signed by Jim Sipe so Stein's can file with County by June deadline – these will need to be approved at the May meeting.
- **North Cannon River Watershed Management Organization Meeting** – Wednesday April 20 @ 7pm ~ FYI
- **MATIT Clerk & Treasurer Training** – dates in May ~ clerk has information ~ FYI

- **Resolution 2022-02 A Resolution Regarding the Administration of the Wetland Act of 1991 – resolution to sign and send back to Brian Watson regarding implementing the Wetland Conservation Act –** there were a couple changes made to the resolution that Jim Sipe worked with Troy Gilchrist on. Our Ordinance says that we administer this so we will have to change our Ordinance to reflect this change. We are allowing Dakota County to administer the Wetland Conservation Act with this resolution. In 1994 Hampton Township accepted for us to administer it and now Dakota County is asking if we want them to administer it. **Jim Sipe made a motion to adopt Resolution 2022-02 A Resolution Regarding the Administration of the Wetland Act of 1991. Ryan Sunquist seconded. Motion carried.** Signed copy of Resolution 2022-02 was emailed to Brian Watson.
- Permits ~ 8 permits – Bourbeau accessory building, Siebenaler roof mount solar, 1 mechanical, 1 door replacement, 1 plumbing, 1 siding and Wagner house addition and Endres driveway permit.

OTHER BUSINESS-Board Members Only

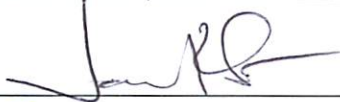
Dan Peine made a motion to approve signing of checks 6376 to 6390 and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Ryan Sunquist made a motion to adjourn the meeting at 8:23pm. Dan Peine seconded. Motion carried.

Date Signed: 5/17/22

Supervisor: 

Clerk: 


Hampton Township Treasurer's Report


April 2022 (May 17, 2022 Meeting)

	Beginning Checkbook Balance:	\$200,010.23
	RECEIPTS:	
4/28/22	Endress/Garrison permit	\$100.00
4/28/22	Bourbeau/Joe and Joan permit	\$1,976.88
4/28/22	Siebenaler/John permit	\$387.46
4/28/22	Bye/Patrick permit	\$86.00
4/28/22	Harten/Lynette permit	\$131.00
4/28/22	Radman/Arnald permit	\$86.00
4/28/22	Wagner/Mike permit	\$1,413.24
4/28/22	Endress/Lori permit	\$86.00
4/29/22	Dakota County distribution	\$3,236.71
4/30/22	ICS Interest	\$13.31
	TOTAL RECEIPTS	\$7,516.60
Check #	DISBURSEMENTS:	
6376	Pat Fliegel election judge	\$166.23
6377	Tom Fliegel election judge	\$103.89
6378	Lynette Harten election judge	\$110.82
6379	Sheryl Harten election judge	\$48.48
6380	Jeremy Irrthum election judge	\$76.18
6381	Angela Niebur Treasurer	\$411.57
6382	Patrick Ramel head election judge	\$397.10
6383	Nancy Schumacher election judge	\$83.11
6384	Molly Weber Clerk salary	\$1,540.17
6385	Jeanne Werner Assistant clerk	\$115.89
6386	Judith Wickhorst election judge	\$76.18
8687	Janet Otte Rent	\$500.00
6388	Otte Excavating Road maintenance	\$1,470.00
6389	Beaver Creek Co 4 permits	\$2,049.68
6390	Molly Weber Office supplies	\$99.99
EFT	Century Link Phone charge	\$100.99
	TOTAL DISBURSEMENTS:	\$7,350.28
4/30/22	Ending Checkbook Balance	\$200,176.55
	 Checks not in (5) \$2,205.47	
	ICS Statement Balance, April 30, 2022: \$202,382.02	

4/1/2022 Beginning Savings Account Balance	\$276,039.53
4/30/22 Interest Earned	\$68.06
4/30/2022 Ending Balance	\$276,107.59

Escrow Account (000080034306)		\$39,250.00
31/1/2022	Dakota Electric	\$1,500.00
4/28/22	Garrison Endress	\$2,000.00
4/30/2022 Ending Escrow Account		\$43,750.00
		<i>42,750.00</i>


 _____ *5/17/22*
 James Sipe, Supervisor 5.17.2022


 _____ *5/17/2022*
 Angela Niebur, Treasurer 5.17.2022